

# MISSION VALLEY WOMEN'S GOLF ASSOCIATION BYLAWS

## ARTICLE I

### Name

The name of the Association is the Mission Valley Women's Golf Association.

## ARTICLE II

### Objective

The objective of the Association is to promote camaraderie among our women golfers and to hold weekly events and other special competitive events.

## ARTICLE III

### Members

Section 1. Upon payment of the WGA dues, Membership in the Association shall be open to Equity, Honorary and Legacy, Lifetime, Social with Sport, and Seasonal Members of Mission Valley Golf and Country Club and to the wives or constant companions (as defined by rule) of aforementioned membership levels, with limitations to these membership levels, determined by the MVCC Board. Only members, which include Lifetime, Honorary, Legacy, and Equity can participate in the Club Championship and Presidents Award. The WGA Board of Directors shall determine which other types of membership created by Mission Valley Golf and Country Club may be included as WGA Members.

Section 2. A handicap index of not more than 37.5 shall be required to be eligible to become a member of the WGA 18-Hole Group. Any player who has been a member of the WGA 18-Hole Group will remain eligible to continue her membership even if her index is higher than 37.5. If her index is higher, the member must play to a maximum 34 handicap in all tournaments.

## ARTICLE IV

### Dues

Section 1. The annual dues for Members shall be in the amount voted upon by the Association, payable before August 31. The fiscal year shall be July 1 through June 30. A member is delinquent as of October 1 and loses her voting rights and eligibility for participation in the WGA sponsored events.

Section 2. The WGA Board of Directors shall determine the dues for other types of memberships created by Mission Valley Golf and Country Club.

## ARTICLE V

### Officers

Section 1. The elected officers of the Association shall be a President, a Vice President, a Recording Secretary, a Corresponding Secretary and a Treasurer. The Vice President assumes the office of the President upon completion of her term/terms unless she has exhibited a dereliction of duties or is unable to serve as President. If a Vice President cannot assume the office of President the Nominating Committee will nominate a candidate. These officers shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by the Association.

Section 2. Election of officers shall be by ballot at the April General Meeting. When there is only one (1) candidate for an office, election may be by voice vote. Elected officers shall be installed at the April General Meeting and assume their duties immediately, with the exception of the Treasurer, who will assume her duties July 1.

Section 3. Elected officers shall serve a two (2) year term. An officer may not serve more than two consecutive terms in the same office.

Section 4. The Nominating Chairman shall be appointed in January by the President with approval of the Executive Committee. The Nominating Committee shall be composed of a Chairman and four (4) members. The Nominating Committee Chairman shall appoint four (4) committee members; one member shall be from the Board of Directors and three members shall be from the WGA General Membership.

## ARTICLE VI

### Duties of Officers

Section 1. The President shall preside at all meetings of the Association, Board of Directors and Executive Committee. She shall be a member of the Mission Valley Golf Committee. She shall appoint a WGA representative to the Mission

Valley Greens Committee and designate the Membership Director as the representative to the Mission Valley Membership Committee. The President shall fill all vacancies in office with the approval of the Executive Committee. She shall review the budget with the Executive Committee and the Tournaments and Prizes Chairman. The President shall maintain the Bylaws of the Association by keeping a history of all changes approved by the membership. Section 2. The Vice President shall perform the duties of the President in the absence of the President. She shall prepare the Association's Annual Handbook. She shall maintain the Mission Valley WGA website with help from the designated webmaster.

Section 3. The Recording Secretary shall keep the minutes of all meetings of the Association. She shall file annual committee reports. She shall post all General Meeting minutes on the Association bulletin board. She shall perform duties of the President and Vice President in their absence.

Section 4. The Corresponding Secretary shall conduct the general correspondence of the Association.

Section 5. The Treasurer shall keep a full and accurate account of all money received and shall deposit same in the name and to the credit of the Association. She shall disburse no money except in payment of bills approved by the appropriate committee or as directed by the Board of Directors or Executive Committee. She shall present a full written financial report to the Association at the General Meetings, at the Board of Directors' meetings and whenever requested to do so by the President. She shall prepare a proposed budget in consultation with the Executive Committee and the Tournaments and Prizes Chairman and present it to the Board of Directors for approval. The members of the Association shall vote on the proposed budget at the April General Meeting. In the absence or inability of the Treasurer, the President may disburse and deposit money of the Association under the direction of the Executive Committee of Board of Directors.

## ARTICLE VII

### Meetings

Section 1. The Association shall hold three (3) General Meetings a year (which may be in person, or by some type of electronic media), the dates of which shall be listed in the Association's Annual Schedule of Events posted on the WGA website. The Election of Officers shall be held at the April General Meeting. The Installation of Officers shall be held at the April General Meeting. The April General Meeting shall be known as the Annual Meeting. Special meetings of the Association, Board of Directors or Executive Committee may be called by the President.

Section 2. A quorum at General Meetings shall consist of no less than thirty five percent (35%) of the membership from October 1 to April 30 and not less than twenty percent (20%) from May 1 through September 30. (in the case of unusual circumstances, this may not be an in person meeting, and may need to be handled with electronic media). A quorum at Executive Committee meetings shall consist of three (3) members. A quorum at Board of Directors' meetings shall consist of not less than nine (9) members from October 1 to April 30 and not less than seven (7) members from May 1 to September 30.

## ARTICLE VIII

### Executive Committee

Section 1. The Executive Committee shall be composed of the officers and shall have general supervision of the affairs of the Board of Directors between board meetings, make recommendations to the Board of Directors, and shall perform such other duties as are specified in these Bylaws.

Section 1A - Executive Committee shall have authority to approve individual expenditures up to \$1000, not to exceed a total of \$2000 per season. Expenditures in excess of \$1000 must be approved by the general membership.

Section 2. Any action of the Executive Committee shall be reported in full at the next Board of Directors' meeting.

## ARTICLE IX

### Board of Directors

Section 1. The Board of Directors shall be composed of the officers and chairmen of the standing committees.

Section 2. The Board shall meet at least one (1) week prior to General Meetings.

Section 3. The Board shall have general supervision of the affairs of the Association between General Meetings, make recommendations to the Association, and perform such other duties as are specified in these Bylaws.

Section 4. The Board shall approve the yearly tournament schedule and guest day fees.

## ARTICLE X

### Committees

Section 1. Committee chairmen shall be appointed by the President. Each chairman shall appoint the number of members she deems necessary to serve on the committee. Committee chairmen shall submit an annual report in-toto the President.

Section 2. Standing Committees shall be:

- a. Chip-Ins, Birdie, and Ringer Board
- b. Guest Day
- c. Historian and Bulletin board
- d. Hospitality and Special Events
- e. Mid-Gulf
- f. New Members
- g. Tournaments and Prizes
- h. Venice Women's Golf Association

Section 3. Special committees may be appointed by the President as she deems necessary.

Section 4. The President shall be an ex-officio member of all committees except the Nominating Committee.

Section 5. The Tournaments and Prizes Chairman shall be a member of the Mission Valley Golf Committee.

Section 6. The New Members Chair shall be a member of the Mission Valley Membership Committee.

Section 7: The Past President may serve as an Advisor to the current board. She may not vote or make motions unless she is a current member of the Board. Her role is generally to provide guidance without formal voting privileges.

## ARTICLE XI

### Competition Rules

Section 1. Eligibility to compete in any Association competition requires that the dues must be paid and a handicap be established. It shall be required that a new member have a USGA Handicap Index or at least five (5) scores be recorded to establish the member's handicap. The WGA Board of Directors shall determine which class of membership/program may compete in a specific tournament.

Section 2. All competitive events shall be played in accordance with the Rules of Golf as adopted by the USGA except where modified by the local rules. All disputes shall be settled by decision of the Tournament Committee, with the right of appeal to the club golf professional.

## ARTICLE XII

### Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

## ARTICLE XIII

### Amendments

These Bylaws may be amended at any General Meeting of the Association by a two-third (2/3) vote of those present and voting (in the case of unusual circumstances, this may not be an in-person meeting and may need to be handled with electronic media), provided that the amendment has been posted on the Association bulletin board fifteen (15) days prior to the Meeting.

Bylaw Amended

January 29, 2026